



Admissions Checklist

Please submit the following to apply to an undergraduate program*:

Application for admission

- Online application - <https://app.applyyourself.com/?id=NEU-CPS>

Transcripts: submit one of the following:

- Official high school transcript
- Official GED
- Official associate degree transcript, stating degree conferral and date

Transfer Credit Documents: should be submitted with your application materials.

- **Academic Transcripts:** official U.S. transcripts from each institution you previously attended and are requesting transfer credit from
- **Foreign Transcripts:** official transcripts and English translation. We recommend you submit a course by course evaluation of your diploma(s) and transcript(s)
- **College Level Examinations:** official examination
- **Military Evaluation**

Your transfer credit award will be processed once you have submitted all required transfer documents, completed your application for admission, and been accepted to a degree program. Learn more about transferring credit and our transfer credit award process on our undergraduate admissions webpage.

English Language Proficiency Proof: Students for whom English is not their primary language must submit one of the following:

- TOEFL or IELTS scores
- Official associate degree transcript from an accredited college or university in the U.S., stating degree conferral and date
- NU Global English Exam

Mail or bring materials to:

Northeastern University
College of Professional Studies
Office of Admissions
50 Nightingale Hall
360 Huntington Avenue
Boston, MA 02115-9959

Apply for financial aid and scholarships

*Additional requirements may be required for certain programs. Please review Additional Admissions Requirements on the next page or visit www.northeastern.edu/cps/admissions.



Additional Admissions Requirements Checklist*

In addition to the general undergraduate admissions requirements, applications for the following programs require:

18-Month Fast Track Degree Completion Programs

- Earned associate degree or equivalent credit (80 quarter hours or 60 semester hours)
- Statement of purpose (500-1000 words) that identifies your educational goals and expectations from the program
- Professional resume that displays job responsibilities, relevant experience, and education history

Fast Track Bachelor of Science Global Classroom Programs – Finance & Accounting Management & Leadership

- Statement of purpose (500-1000 words) that identifies your educational goals and expectations from the program
- Professional resume that displays job responsibilities, relevant experience, and education history

Bachelor of Science in Liberal Studies, Teacher Preparation for Paraprofessionals Specialization (Bridge to Teaching)

- Earned associate degree or equivalent credit (80 quarter hours or 60 semester hours)
- Statement of purpose (500-1000 words) that identifies your educational goals and expectations from the program
- Professional resume that displays job responsibilities, relevant experience, and education history
- Two letters of recommendation from individuals who have either academic or professional knowledge of your capabilities (principals or teachers preferred)
- Applicants may be requested to participate in an interview as part of the admissions process

*Please note that some programs have required prerequisite coursework. Please review requirements on the Admissions Requirements tab of the individual program pages: <http://www.cps.neu.edu/degree-programs/undergraduate/>